



## **CRISIS INTERVENTION SPECIALIST (Program Coordinator I)**

### ***Department of Community Services***

The recruitment will remain open until sufficient applications from qualified candidates are received.

**This recruitment will be used to fill multiple openings**

#### **THE JOB**

The position of Designated Mental Health Professional/Crisis Intervention Specialist provides crisis outreach services throughout Clark County. The responsibilities include providing services grounded in the recovery model that recognize each individual's capacity to self-actualize and makes every effort to engage consumers in intervention services including brief therapy, case management, and referral to community mental health services; initiating involuntary holds and commitments only in cases where the individual's personal risk of self-harm or risk to harm others outweighs other intervention strategies; investigating allegations about consumers' competence, risk of self-harm, and risk of harm to others, and gathers evidence, conducts clinical evaluations, and decides, in accordance with RCW 71.05 and 71.34, if psychiatric hospitalization or referral assistance to other services is indicated. In providing these services, the position requires preparing witness statements, serves subpoenas and other legal documents, testifies at court hearings, completes required legal forms and written documentation of investigations, coordinates the processing of involuntarily committed individuals through the legal system and performs all other duties assigned. This position requires working rotating shifts, Saturdays, and Sundays, and on-call status during peak demand periods.

#### **QUALIFICATIONS**

This position requires a Master's or doctorate degree in social work, nursing, counseling psychology, mental health counseling, behavioral sciences, or related field which qualifies the incumbent for licensure by Washington State Department of Health (DOH) as a Mental Health Professional, and mental health professional status as defined in WAC 388-865, or its successor. At least five years of experience in the direct evaluation and treatment of persons with mental illness while under the supervision of a mental health professional as defined in WAC 388-865, or its successor, is required. Proof of qualifications will be required. The ideal candidate will have the following strengths:

- Ability to work as part of the crisis team in delivering services to consumers who are identified as needing crisis intervention services.
- Ability to perform all duties in a manner that protects confidentiality/privacy of consumers.
- Maintain effective working relationships with County staff, consumers, family members and community stakeholders.
- A valid, unencumbered Washington or Oregon State driver's license is required. Position requires using personal vehicle to drive to consumers in the community and, in some cases, transporting consumers to services.
- Must successfully pass a criminal history background check.

**Knowledge of:** Theory and practice of mental health and substance abuse counseling, crisis management, and a sound grasp of treatment modalities and resources necessary to stabilize and engage consumers in a crisis situation. **Ability to:** establish rapport with mentally ill or substance affected consumers; evaluate and diagnose mental and substance abuse disorders; identify signs that indicate risk of harm to self or others; apply effective interviewing techniques; apply intervention strategies that calm agitated, angry, or distraught individuals; summarize—verbally and in written formats—interview and assessment findings; read, comprehend, articulate, and implement Washington State Statutes and Rules pertaining to involuntary treatment; present case formulations to the crisis team and court; travel to locations in the community to assess consumers; work with diverse populations who vary significantly, including social strata, age, education, race, ethnicity, gender, and sexual orientation; establish and maintain good working relationships with criminal justice system, community mental health and substance abuse treatment providers, community social service providers, and significant others and family members of those receiving crisis services.

#### **SALARY**

The salary range is \$3,803 – \$5,376 per month. It is the general policy of the County to start employees in the lower or middle sections of the salary range. Clark County provides a generous benefits package, which includes medical and dental insurance, paid holidays, vacation, sick leave and retirement.

#### **SELECTION PROCESS**

1. **Application Review:** (Pass/Fail) – All applicants must complete a Clark County application and submit it to the Human Resources department by 5:00 p.m. on the closing date. Incomplete applications will not pass the application review. Candidates deemed most qualified will be invited to participate in the remainder of the selection process.
2. **Letter of Interest and Resume:** (Pass/Fail) – In addition to the Clark County application, applicants must submit a letter of interest and resume highlighting their qualifications for this position. Candidates deemed most qualified will be invited to participate in the remainder of the selection process.
3. **Oral Interview:** (Weighted 100%) - The interview will be job related and may include, but not be limited to, the qualifications outlined in the job announcement.

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## **REQUEST AND/OR SUBMIT APPLICATION MATERIALS TO:**

To apply, all application materials must be submitted by 5:00 p.m. on the filing date listed on the front of the recruitment announcement. **POSTMARKS ARE NOT ACCEPTED.** A Clark County application is required unless otherwise noted and supplemental materials (i.e., answers to supplemental questions, cover letter, etc.) may be required and must be submitted with the application. **Please read application materials thoroughly to determine application requirements.**

**Clark County Human Resources Department  
1300 Franklin Street - 5th Floor  
PO Box 5000  
Vancouver, WA 98666-5000**

**FAX (360) 397-2457 / TDD (360) 397-6032  
JOB INFO LINE (360) 397-6018  
E-MAIL [HRADMIN@clark.wa.gov](mailto:HRADMIN@clark.wa.gov)  
INTERNET <http://www.clark.wa.gov>**

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## **THE COUNTY**

Clark County, Washington is a growing community with a population of approximately 392,400, including the City of Vancouver (population 152,900). Located minutes north of Portland, Oregon and with easy access to the Columbia Gorge, Cascade Mountains, and Washington and Oregon Coasts, the region offers abundant cultural and recreational opportunities. Clark County offers excellent livability and a relatively low cost of living. There is no state income tax.

## **EQUAL OPPORTUNITY EMPLOYER**

Clark County is an equal opportunity employer and is committed to providing equal opportunity and access regardless of race, religion, creed, color, national origin, age, sex, disabled veteran status, veteran status, physical, mental or sensory disability, and sexual orientation. Women, minorities, veterans, and persons with disabilities are encouraged to apply. Please notify Human Resources of the accommodation needed, preferably at the time of applying, but at least two days prior to the date needed.



If you are in need of ADA/Section 504 assistance for accommodations, please contact K. Back in Human Resources at (360) 397-2468; TTY (360) 397-2445. If you have questions regarding job announcements please call (360) 397-2456.

NOTE: This announcement is intended as a general descriptive recruitment guide and is subject to change. It does not constitute either an expressed or implied contract.



proud past, promising future

## Human Resources Department

1300 Franklin Street – 5th Floor/PO Box 5000

Vancouver, WA 98666-5000

PHONE (360) 397-2456 FAX (360) 397-2457

TDD (360) 397-6032

Email: hradmin@clark.wa.gov

www.clark.wa.gov

## EMPLOYMENT APPLICATION

INSTRUCTIONS: TYPE OR LEGIBLY PRINT THIS APPLICATION USING DARK INK ONLY. APPLICATION SHOULD BE FILLED OUT IN ITS ENTIRETY. AN INCOMPLETE APPLICATION MAY DISQUALIFY YOU FROM FURTHER CONSIDERATION.

### GENERAL INFORMATION

POSITION APPLYING FOR		POSTING#	Social Security # (Used for processing -Optional)	
Last Name		First Name	Middle Initial	
Address		City	State	Zip + Four
Home Phone ( )	Work Phone ( )	Cell Phone ( )	Other ( )	
Washington State labor laws restrict some employment from persons under 18 years old. Are you at least 18 years old? Yes [ ] No [ ]		Are you legally eligible for employment in the United States? Yes [ ] No [ ]		
Will you accept: [ ] Regular [ ] Temporary Will you accept: [ ] Full Time [ ] Part Time		Shifts you will accept: [ ] Day [ ] Evening [ ] Night [ ] Weekend		
Have you been convicted or released from prison within the last 10 years? Have you ever been convicted, pled guilty or no contest, or forfeited bond or bail for any crime other than traffic violations (do NOT list any conviction for which the date of conviction or prison release, whichever is more recent, is more than 10 years old)? Yes [ ] No [ ] If Yes, explain below. (A conviction record will not necessarily bar you from employment.)				
Date	Charge	Sentence	Remarks	

### EDUCATION

Name of college, university, vocational school	Major	Full Years Completed	Degree Received Yes / No		Degree/Title	Credit Hours
Indicate any other trades, skills or licenses you possess related to the position. Include licensing state and expiration date.						

### CLARK COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



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## EMPLOYMENT HISTORY

List your applicable work experience, starting with most recent first, including self-employment, military service and volunteer work.

### ***MOST RECENT POSITION***

Employer:

Address:

Position:

No. of employees you supervised:

Supervisor:

Phone (     )

Specific Duties:

Dates Employed:

From                  To

\_\_\_\_/\_\_\_\_/\_\_\_\_

mm yy      mm yy

Hours per Week \_\_\_\_\_

Final Salary \_\_\_\_\_

May we contact your current employer? Yes [ ] No [ ]

Reason for leaving or considering change:

### ***OTHER EXPERIENCE***

Employer:

Address:

Position:

No. of employees you supervised:

Supervisor:

Phone (     )

Specific Duties:

Dates Employed:

From                  To

\_\_\_\_/\_\_\_\_/\_\_\_\_

mm yy      mm yy

Hours per Week \_\_\_\_\_

Final Salary \_\_\_\_\_

Reason for leaving:

### ***OTHER EXPERIENCE***

Employer:

Address:

Position:

No. of employees you supervised:

Supervisor:

Phone (     )

Specific Duties:

Dates Employed:

From                  To

\_\_\_\_/\_\_\_\_/\_\_\_\_

mm yy      mm yy

Hours per Week \_\_\_\_\_

Final Salary \_\_\_\_\_

Reason for leaving:

**Attach additional sheets if necessary to include all work history.**

Be as complete as possible in outlining the duties of each position.

### **AGREEMENT, CERTIFICATION AND AUTHORIZATION**

I hereby certify, under the penalty of perjury in the State of Washington, that this application contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge and belief. I am aware that should an investigation at any time disclose any such misrepresentation or falsification, my application may be rejected, my name may be removed from consideration or I may be discharged from my employment.

I understand that this application is not intended to be a contract of employment. Many County positions are governed by collective bargaining agreements, which specify terms of employment. Employment for all positions not covered under collective bargaining agreements is "at will." This means that either party can terminate the employment relationship at any time, with or without cause or advance notice.

Signature is required at time of hire.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**CLARK COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

## EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE (OPTIONAL)

Clark County is an equal opportunity employer and is committed to providing equal opportunity and access regardless of race, religion, creed, color, national origin, age, sex, physical, mental or sensory disability, sexual orientation, disabled veteran or veteran status. For this purpose, we would appreciate you providing the information below. This is entirely voluntary and will remain CONFIDENTIAL. The information gathered herein will not be provided to supervisors, the appointing authority or other department employees. It will be used for monitoring and for federal reporting purposes only. We appreciate your assistance and cooperation in voluntarily providing this information and in assisting Clark County in ensuring equal employment opportunities for all applicants.

Position Applied For: \_\_\_\_\_ Posting No: \_\_\_\_\_

**GENDER:** Male ☐ Female ☐ **AGE OVER 40:** Yes ☐ No ☐

**ETHNIC GROUP:** If you are more than one race, please indicate one group only for record-keeping purposes.

[Ethnic group categories and definitions are as defined by and reported to the Federal Equal Employment Opportunity Commission.]

☐ *American Indian or Alaskan Native.* Tribal Affiliation: \_\_\_\_\_

☐ *Asian or Pacific Islander:*

☐ *Black (not of Hispanic origin):*

☐ *Hispanic*

☐ *White (not of Hispanic origin):*

**VETERAN:** Yes ☐ No ☐

**DISABLED:** Yes ☐ No ☐

People with disabilities are persons with a permanent physical, mental, or sensory impairment, which substantially limits one or more major life activities.

**DISABLED VETERAN:** Yes ☐ No ☐

### RECRUITING SOURCE

**Please tell us how you heard about this position** (select only one source):

#### Publications:

☐ The Columbian ☐ The Oregonian ☐ The Asian Reporter ☐ El Latino de Hoy

☐ The Skanner-Portland ☐ Seattle Times ☐ Spokane Review ☐ The Olympian

#### Internet Sites:

☐ Columbian website ☐ Oregonian website ☐ Clark County Website ☐ Seattle Times website

☐ El Latino de Hoy website ☐ Other Internet/Website: \_\_\_\_\_

#### Other Sources:

☐ Clark County Bulletin Board ☐ College/Career Center Referral ☐ Acquaintance/County Employee

☐ Other: \_\_\_\_\_